

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

The August Board Action meeting of the Pennsbury Board of School Directors was held in the Fallsington School Multi-Purpose Room on Thursday, August 15, 2019. Mr. Kannan called the meeting to order at 7:32 p.m. The first order of business was the Pledge of Allegiance.

Board Members Present: Mrs. Lawson, Mrs. Redner, Mr. Sanderson, Mr. Schwartz and Mr. Kannan.

Board Members Absent: Mr. Palmer, Mrs. Toy-Dragoni, Mrs. Wachspres and Mr. Waldorf.

Administrators Present: Dr. Gretzula, Mrs. Aldridge, Mr. Berdnik, Mr. Dumin, Mrs. Langtry, Mr. McCormick, Mrs. Rarrick, Mrs. Ricci, Mrs. Spack and Ms. Zedalis.

Others Present: Mr. Clarke, Solicitor.

Others Absent: Mr. Turner and Ms. Lee, Student Representatives.

Mr. Kannan reported that the Board met in Executive Session to discuss personnel and legal matters.

ADDENDUMS

Mr. Berdnik reported on the following addendums to the Board Agenda of August 15, 2019:

Under Old Business

Item C – Contract Extension

Item D – Center for Student Learning Charter School at Pennsbury School District

Under New Business

Item CC – Agreement to Sell Meals

Item DD – ESS (Formerly Source4Teachers) – Addendum to the Substitute Service Agreement

Under Personnel Changes Professional

Item L – Resignations/Terminations

Item M – Election of Teachers – 2019-2020

Item N – Election of Teachers – 2019-2020

Item O – Reinstatement from Sabbatical Leave of Absence

Item P – Child Rearing Leave of Absence – Extended

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

ADDENDUMS (continued)

Under Personnel Changes Professional (continued)

Item Q – Interim Elementary Principal - Per Diem

Item R – National Board Certification – Stipend

Item S – Physician and Dentist Appointments – 2019-2020 School Year

Item T – General and Athletic Supplementals – 2019-2020 School Year

Under Personnel Changes Classified

Item E – Resignations/Terminations

Item F – Change of Contract

Item G – Payment of Substitute Classified Employees

Item H – Temporary Appointments - For Information Only

Mr. Kannan welcomed Mr. Berdnik in his role as Chief Financial Officer at Pennsbury School District.

BOARD POLICIES – SECOND READ

Board Policy 625.2 – Procurement Cards

Mr. Kannan reported that there are no proposed changes to Board Policy 625.2 – Procurement Cards from the First Read of the Policy.

SUPERINTENDENT’S REPORT

Dr. Gretzula reported on the following:

Across the District
In the Schools
Commendable Accomplishments

His report has been posted on the Pennsbury Website under “This Month in Pennsbury.”

BUCKS COUNTY TECHNICAL HIGH SCHOOL JOINT BOARD COMMITTEE

Mr. Schwartz reported that the Committee has not met since June. The next meeting is scheduled for August 26, 2019.

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

BUCKS COUNTY SCHOOLS INTERMEDIATE UNIT BOARD REPRESENTATIVE COMMITTEE

No report was given this evening.

BOARD EDUCATION COMMITTEE

No report was given this evening.

BOARD FACILITIES COMMITTEE

Mr. Schwartz reported that the Facilities Committee met on August 1, 2019 when an update on the water situation at Village Park Academy was provided from Remington & Vernick Engineers. Mr. Berdnik and Mr. Dumin will provide recommendations at the next Board Facilities Committee meeting in September. Mr. Schwartz outlined summer project updates including Quarry Hill's canopy replacement and the roof work at the high school campus. Mr. Schwartz gave details on the Committee's recommendations for approval of items on this evening's agenda. There was a Board Retreat on July 29th where the next steps of the Building Utilization Study and Facility Assessment was discussed. At the next Action Board Meeting in September a full Board discussion is planned.

Mr. Kannan presented questions regarding the Falcon Stadium and the stands that Mr. Schwartz addressed.

BOARD FINANCE/PARTNERSHIPS COMMITTEE

Mr. Berdnik reported that the Committee reviewed a few information items at its last meeting and discussed the Computer Center cooling rack, Government Accounting Standards Board #84 which involves student activity funds, KidsCare before and after school program, participation in the Pennsylvania Association of School Business Officials, the possibility of developing a schedule for request for proposals, real estate tax rate, the adopted State Budget as well as, future plans to improve the usage of maintenance software in transportation. Mr. Berdnik shared that there are action items on the agenda this evening including BoardDocs, a parts contract, debt service, a tire contract, adoption of the 2020-2021 Budget Capital Plan development calendar and a contract for PSBA Policy Development services.

Mr. Berdnik shared that on the Pennsbury Website, under the Business Office 2020-2021 Budget Link, the entire package of materials from the Committee can be found.

Mr. Berdnik provided details of the real estate tax rate.

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

BOARD POLICY COMMITTEE

No report was given this evening.

PUBLIC COMMENT

Mr. Kannan opened the floor to public comment at 7:56 p.m. The following people came forward and public comment was closed at 8:01 p.m.

Frank Carr, Falls Township

Vote to Not Re-Elect

ACTION BOARD MEETING MINUTES

A motion was made by Mr. Schwartz, seconded by Mrs. Redner and unanimously approved with no abstentions that the minutes of the Action Board Meeting of June 20, 2019 be approved as duplicated.

BILLS PENDING – ALL FUNDS

A motion was made by Mr. Sanderson, seconded by Mrs. Redner and unanimously approved with no abstentions that the Pennsbury School District bills for “All Funds” in the amount of \$34,903,380.41 be approved for payment. (Appendix A)

OLD BUSINESS

A motion was made by Mr. Schwartz, seconded by Mrs. Redner and unanimously approved with no abstentions that the Board approve Items A through D on pages 4-1 through 4-3 of the Official Board Agenda.

A. CHINA TOUR 2020 – REVISED

MOTION: Move that the Board approve the change in date for Pennsbury High School Marching Band and Pennsbury Jazz Band’s performance and touring trip to Shanghai and Beijing, China from April 2-10, 2020 to April 3-11, 2020.

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

OLD BUSINESS

B. TAX REFUNDS

MOTION: Move that the Board approve the listed tax refunds, which total \$10,789.59.

<u>TAXPAYER</u>	<u>PARCEL #</u>	<u>AMOUNT</u>
Cervellero, William and Patricia	#20-042-359	\$4,343.89
LaTorre, Joseph and Jacqueline	#20-032-404	250.66
Leichter, Shari	#20-060-312	6,137.94
Sheridan, Daniel and Gloribel	#20-038-065	32.84
Stomant, Jimmy	#13-047-030-5035	<u>24.26</u>
TOTAL		<u>\$10,789.59</u>

Refunds are charged as a current year expense, or as a reduction to current year revenue.

C. CONTRACT EXTENSION

Aquatics Program

MOTION: Move that the Board approve the extension of the aquatics program management agreement with director Cathy Seidner for a total fee of \$1,416.66.

D. CENTER FOR STUDENT LEARNING CHARTER SCHOOL AT PENNSBURY SCHOOL DISTRICT

MOTION: Move that the Board acknowledge receipt of an audit letter prepared by Heffler, Radetich & Saitta, LLP and supplemental materials thereof. The administration is directed to bring closure to the matter by posting the aforementioned on the District's website and release payment of \$21,162.50 to Heffler, Radetich & Saitta, LLP.

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

NEW BUSINESS

A motion was made by Mr. Schwartz, seconded by Mrs. Redner and unanimously approved with no abstentions that the Board approve Items A through DD on pages 5-1 through 5-13 of the Official Board Agenda.

Mr. Schwartz read the two donation motions to the public with appreciation.

A. EXTENDED SCHOOL YEAR AGREEMENT

MOTION: Move that the Board approve the proposed Extended School Year Agreement with the Marie H. Katzenbach School for the Deaf for student A.M. The District shall pay a tuition fee of up to \$3,900 for attendance from July 8, 2019 to August 2, 2019.

B. SETTLEMENT AND RELEASE AGREEMENT

MOTION: Move that the Board approve the proposed Settlement and Release Agreement between the District and N.D. and V.D., individually and on behalf of their child, R.D. The District shall pay the Lewis School the following amounts: \$33,750 for the 2019-2020 term, \$2,750 for the summer 2020 term, \$34,925 for the 2020-2021 term and \$2,900 for the summer 2021 term. The District will also provide transportation to and from the Lewis School each term.

C. SERVICE ORDER FOR TUITION STUDENTS

MOTION: Move that the Board directs the Special Education Director to prepare and execute a service order by and between Pennsbury School District and the sending district for any tuition students attending Village Park Academy during the 2019-2020 school year at a daily rate of \$170, plus actual costs for a personal care assistant, paraprofessional, full-time or part-time nursing services and any other ancillary costs as applicable.

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

NEW BUSINESS

D. TUITION COSTS FOR OUT OF DISTRICT PLACEMENTS

MOTION: Move that the Board approve the tuition rates for Special Educational Services for out of district placements as listed, based on student's needs. The rates will be in effect for the 2019-2020 school term.

Bucks Learning Academy: The District will pay a tuition rate of \$118 per day for students with emotional and behavioral needs. The tuition will not exceed \$42,480.

Burlington County Special Services School District: The District will pay for three students to attend the Autistic and Cognitive Programs with a tentative tuition rate not to exceed \$140,734. Each student will also be provided a 1:1 Assistant at a cost of \$39,500 each, not to exceed \$118,500.

Camphill Special Services: The District will pay approximately \$45,000 toward tuition for one student. With the District securing a 4010 slot, the tuition is reduced. Speech therapy, occupational therapy and physical therapy, which are not currently funded through the 4010, will not exceed \$9,996.

Council Rock School District: The District will pay for tuition, instructional assistant and speech services for one student to attend the secondary program at a cost not to exceed \$49,885.95.

CSF/Buxmont: The District will pay a daily tuition rate of \$156.07 per day for up to three students.

Elwyn Davidson School: The District will pay for one student \$324.18 per day for tuition and a \$172.56 per day for 1:1 services. The cost will not exceed \$89,413.20.

Katzenbach School for the Deaf: The District will pay \$88,254 in tuition for one student to attend the Out of State Multiply Disabled Day Program.

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

NEW BUSINESS

D. TUITION COSTS FOR OUT OF DISTRICT PLACEMENTS (continued)

Lakeside Educational Network: Lakeside will provide special education services at a fee of \$30,810 for each regular education slot and \$36,180 for each special education slot plus other applicable charges, as outlined in the Agreement.

Merakey: The District will pay tuition for two students a rate of \$173.40 per day and \$354.80 per day. Students will receive occupational therapy and speech therapy at a cost of \$111.40 per hour. The total cost is not to exceed \$103,096.80.

Overbrook School for the Blind: The District will pay for one student to have a 1:1 Aide at a cost of approximately \$220 per day. Tuition is not to exceed \$100,000.

PA School for the Deaf: The District will pay tuition for one student a rate not to exceed \$66,164. The tuition will be reduced by the District securing a 4010 slot.

Saint Lucy Day School for Children with Visual Impairments: The District will pay tuition for one student at a cost of \$21,750 and related services not to exceed \$18,000.

UHS of Doylestown/Foundations Schools: Foundations will contract Special Education Services for various students as outlined in Appendix A of their agreement. The ESY portion of the agreement will be in effect from July 1, 2020 through August 7, 2020.

Valley Day: The District will pay a tuition rate for two students at an amount not to exceed \$290 per day. The total cost will be \$46,400.

E. BUCKS COUNTY IU AGREEMENT & ESTIMATED PROGRAM COSTS 2019-2020

MOTION: Move that the Board approve the agreement with the Bucks County Intermediate Unit No. 22 for the provision of special education services to the District during the 2019-2020 school year, and that a copy of the agreement be attached to the minutes. (Appendix B)

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

NEW BUSINESS

F. FALL SPORTS TEAMS CHAMPIONSHIP EVENTS

MOTION: Move that the Board approve participation of Pennsbury fall sports teams in the state championship competitions as listed.

Golf	PIAA Eastern Regional Championship October 14, 2019 Fleetwood, PA Cost: approximately \$500
Golf	PIAA Championship October 22 – 23, 2019 York, PA Cost: approximately \$1,000
Tennis (Girls)	PIAA Team Championship October 25 – 26, 2019 Hershey, PA Cost: approximately \$1,500
Tennis (Girls)	PIAA Singles and Doubles Championship November 1 – 2, 2019 Hershey, PA Cost: approximately \$1,000
Cross Country (Boys)	PIAA State Championship November 1, 2019 Hershey, PA Cost: approximately \$1,500
Cross Country (Girls)	PIAA State Championship November 2, 2019 Hershey, PA Cost: approximately \$1,500

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

NEW BUSINESS

F. FALL SPORTS TEAMS CHAMPIONSHIP EVENTS (continued)

Volleyball (Girls)	PIAA State Championship November 17, 2019 Mechanicsburg, PA Cost: approximately \$1,800
Soccer (Boys)	PIAA State Championship November 15, 2019 Hershey, PA Cost: approximately \$2,000
Soccer (Girls)	PIAA State Championship November 15, 2019 Hershey, PA Cost: approximately \$2,000
Field Hockey	PIAA State Championship November 16, 2019 Whitehall, PA Cost: approximately \$2,000
Football	PIAA State Championship December 5, 6 or 7, 2019 Hershey, PA Cost: approximately \$5,000

G. PROGRAM ADOPTION

MOTION: Move that the board approve the purchase of Edmentum's Exact Path Program using Title I funds for students in grades 3-5 at the following Title I schools: Eleanor Roosevelt, Fallsington, Manor, Oxford Valley, Penn Valley and Walt Disney at a cost of \$54,640 for the 2019-2020 school year.

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

NEW BUSINESS

H. PROGRAM ADOPTION

MOTION: Move that the board approve the purchase of materials for the 2019-2020 Project Lead The Way courses at Pennsbury High School at a cost of \$27,112.60.

I. PROGRAM ADOPTION

MOTION: Move that the Board approve the purchase of Sunday System 1 and 2 materials and training through Windsor Learning for grades K through 12 at a cost of \$31,115.98 for the 2019-2020 school year.

J. CONSULTANT CONTRACTS

MOTION: Move that the Board approve the Consultant Contracts for Pat Lazzaro and Teresa Dearing to provide Tier 3 Orton-Gillingham Interventions to students in the District at a rate of \$90/hour. The contracts will be in effect from September 1, 2019 through June 30, 2020.

K. FREE AND REDUCED PRICE MEAL PROGRAM

MOTION: Move that designated officials of the Pennsbury School District be authorized to determine the eligibility of students for either free or reduced price school breakfasts and lunches after a thorough check of home conditions and ability to pay. The designated officials of the District shall recommend a free or reduced price breakfast and/or lunch to the school principal in accordance with federal and state procedures and guidelines. The school principal shall notify the cafeteria manager and together they shall follow discreet procedures in order to eliminate the possibility of discrimination or the appearance of it. Deliberate misrepresentation of information on the application may subject the applicant to prosecution under applicable state and federal criminal statutes.

L. PROFESSIONAL SERVICES AGREEMENT – ALICE TRAINING INSTITUTE

MOTION: Move that the Board approve the professional services agreement with ALICE Training Institute at a cost of \$19,000 a year for three years.

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

NEW BUSINESS

M. AGREEMENT FOR SERVICES – RUVNA

MOTION: Move that the Board approve the purchase of Ruvna districtwide effective August 16, 2019 at a cost of \$36,349.25 for the 2019-2020 school year.

N. AGREEMENT FOR SERVICES – BOARDDOCS

MOTION: Move that the Board approve the purchase of BoardDocs LT Document Management System through Emerald Data Solutions, Inc. at a cost of \$3,700 for the first year and \$2,700 for each year thereafter.

O. PROPOSAL ACCEPTANCE

Central Office Administration

MOTION: Move that the Board approve Bonnett Associates to assess the Central Office Administration building for ADA upgrades at a cost of \$8,800.

P. LINKIT!

MOTION: Move that the Board approve the contract with LinkIt! for data management and analytic system for student data for the 2019-2020 school year in the amount of \$82,198.

Q. 2020-2021 BUDGET AND CAPITAL PLAN CALENDAR

MOTION: Move that the Board adopt the 2020-2021 Budget and Capital Plan Calendar as presented and that a copy be attached to the minutes. (Appendix C)

R. CONTRACT AWARD – HEINSE TIRE SERVICE

MOTION: Move that the Board approve the purchase of new and re-capped tires for the bus fleet, as needed, under the Bucks County IU #22 Cooperative Group, per Bid #19-003 at a projected cost of \$60,000.

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

NEW BUSINESS

S. CONTRACT AWARD – BUCKS COUNTY INTERNATIONAL

MOTION: Move that the Board approve the purchase of OEM International parts from Bucks County International, Inc. under COSTARS contract 025-008 and New Jersey cooperative purchasing contract T-42080 on an as needed basis, with historical volumes on or about \$60,000 per year.

T. CONTRACT AWARD – PSBA POLICY SERVICES

MOTION: Move that the Board approve the execution of a professional services contract with the Pennsylvania School Boards Association for policy development services at a one-time cost of \$7,900.

U. LICENSE AGREEMENT – POWERSCHOOL ENROLLMENT REGISTRATION

MOTION: Move that the Board approve the renewal of PowerSchool Enrollment Registration maintenance and services agreement at a cost not to exceed \$25,485.80.

V. SUBSCRIPTION RENEWAL – PEARDECK

MOTION: Move that the Board approve the renewal of PearDeck at a cost not to exceed \$21,703 each year for 2019-2020 and 2020-2021.

W. DONATION

Pennsbury School District

MOTION: Move that the donation of assorted 3M brand office supplies and a laminating machine received from the Just a Little Light Foundation be accepted by the Pennsbury School District with appreciation.

X. DONATION

Pennsbury Partners Program

MOTION: Move that the donation of \$200 received from the Morrisville-Yardley Area Rotary Club be accepted by the Pennsbury Partners Program with appreciation.

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

NEW BUSINESS

Y. BOARD POLICY

Board Policy 707.2R3 – Building & Grounds Usage Fee Schedule

MOTION: Move that the Board approve the updated changes to Board Policy 707.2R3 titled *Building & Grounds Usage Fee Schedule*, effective August 15, 2019.

Z. BOARD POLICY

Board Policy 625.2 – Procurement Cards

MOTION: Move that the Board approve new Board Policy 625.2 titled *Procurement Cards*, effective August 15, 2019

AA. BOARD POLICY

Board Policy 204.1R11 – Student Conduct Policy

MOTION: Move that the Board cancel Board Policy 204.1R10 titled *Student Conduct Policy* and approve Board Policy 204.1R11 by the same title, effective August 15, 2019.

BB. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

OUT OF STATE

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Becker, Christopher Principal/Wm. Penn	National Principals Conference 2019	Boston, MA	7/18-20	\$ 595.00
Hogan, Michael Asst. Principal/Wm. Penn	National Principals Conference 2019	Boston, MA	7/18-20	1,222.96

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

NEW BUSINESS

CC. AGREEMENT TO SELL MEALS

Morrisville Head Start Program

MOTION: Move that the Board approve PDE-3086 Agreement to Sell Meals to the Bucks County Intermediate Unit #22 for the Morrisville Head Start Program, at an estimated gross revenue of \$20,966.40.

DD. ESS (FORMERLY SOURCE4TEACHERS) – ADDENDUM TO THE SUBSTITUTE SERVICE AGREEMENT

MOTION: Move that the Board approve an addendum to the contract with ESS (formerly Source4Teachers) amending the pricing plan to reflect an increase to the pay rate for substitute services with ESS effective August 28, 2019, contingent upon the review of the addendum by the solicitor. A copy of the addendum will be attached to the minutes of this meeting. (Appendix D)

<u>Substitute Classification</u>	<u>Current Pay Rate</u>	<u>New Rate</u>
Full Day Substitute Teachers	\$100.00/day	\$110.00/day
Permanent Building Subs	100.00/day	120.00/day
Paraprofessional Substitutes	80.00/day	85.00/day
Secretarial/Clerk Substitutes	9.00/hr.	11.00/hr.
School Aide Substitutes	8.50/hr.	10.00/hr.

PERSONNEL CHANGES

PROFESSIONAL

A motion was made by Mr. Sanderson, seconded by Mrs. Redner and unanimously approved with no abstentions that the Board approve Items A through T on pages 6-1 through 6-11 of the Official Board Agenda.

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of the professional employee listed be accepted on the effective date indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Shields, Sarah	Resignation	10/26/2016	06/17/2019 *

* Revised

B. ELECTION OF TEACHERS – 2019-2020

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2019-2020 school year on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Cislak, Breanne	Replacement	\$54,457	08/26/19-06/16/20
Curry, Colleen	Non-Tenure *	55,777	08/26/2019
Diethorne, Sara	Replacement	48,628 **	08/26/19-01/28/20
Eisenberg, Adam	Non-Tenure	50,502	08/26/2019
Faras, Briana	Non-Tenure	53,137	08/26/2019
Fisher, Breanna	Non-Tenure	55,777	08/26/2019
Fisher, Stephanie	Replacement	53,137	08/26/19-06/16/20
Jenkins, Jessica	Replacement	48,628	08/26/19-06/16/20
Kopchinski, Emily	Replacement	48,628 **	08/26/19-11/06/19
Larason, Devon	Non-Tenure	52,345	08/26/2019
McCloskey, Mackenzie	Replacement	48,628 **	08/26/19-01/28/20
Meltzer, Chelsea	Replacement	53,137	08/26/19-06/16/20
Meurer, William	Non-Tenure	57,007	08/26/2019
Morrow, Kelli	Replacement	57,007 ***	08/26/19-06/16/20
Moyer, Katina	Non-Tenure	59,725	08/26/2019
Popp, Jessica	Non-Tenure	52,345	08/26/2019
Rinehimer, Jennifer	Tenure	57,007 ***	08/26/2019
Smith, Lauren	Replacement	53,137	08/26/19-06/16/20

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

B. ELECTION OF TEACHERS – 2019-2020 (continued)

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Soffer, Jonathan	Non-Tenure	\$55,777	08/26/2019
Vetter, Gabrielle	Replacement	55,777 **	08/26/19-01/28/20
Weaver, Erin	Replacement	57,007 **	08/26/19-11/06/19
Wheeler, Patrick	Replacement	55,777	08/26/19-06/16/20 *

* Revised

** Salary will be pro-rated – less than a full year

*** Salary will be pro-rated – less than full day

C. ELECTION OF TEACHERS – 2019-2020

MOTION: Move that the following professional personnel be appointed as long term per diem substitute on the effective dates indicated and at the salary indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Mack, Rebecca	\$100/Day	08/26/2019

D. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the request for Medical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Churchwell, Allyssa	PHS W	08/29/2012	08/27/19-10/04/19
Romero, Alyssa	PHS E	01/31/2014	09/04/19-09/13/19

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

E. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the professional employee listed be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Albin, Carly	EW	08/29/2016	09/12/19-01/27/20

F. CHILD REARING LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following professional employees be approved for a discretionary extension of their previously approved Child Rearing Leave of Absence. This approval is conditioned upon the Administration having discretion to assign the employee to any position, at any building, within the District for which the employee is qualified at the end of the discretionary leave.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Cockerham, Olivia	WD	09/28/2017	08/26/19-11/04/19
Felicetti, Lisa	MK	08/28/2006	08/26/19-06/16/20
Hanlon, Katie	WP	08/30/2007	08/26/19-01/27/20

G. REINSTATEMENT FROM MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from a Medical Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Fruehauf, Edward	WP	02/22/1988	08/26/2019

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

H. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following professional employees be reinstated from a Leave of Absence on the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Brown, Amanda	PW	08/25/2014	08/26/2019
Chuong, Monica	CB	08/28/2008	08/26/2019

I. SABBATICAL LEAVE OF ABSENCE

MOTION: Move that the request for a Sabbatical Leave of Absence from the professional employee listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>EFFECTIVE DATES</u>
Palmer, Kathleen	MN	08/2019-01/2020

J. APPOINTMENT OF CHEMICAL HYGIENE OFFICER

MOTION: Move that Michael Roberts be appointed as the Chemical Hygiene Officer, for the 2019-2020 school year and that he receive a \$1,000 annual stipend for performing the duties of the Chemical Hygiene Officer.

K. GENERAL AND ATHLETIC SUPPLEMENTALS – 2019-2020 SCHOOL YEAR

MOTION: Move that the following individuals be approved for supplemental contracts for the activities and amounts indicated.

ATHLETICS

Pennsbury High School

Fall

Baker, Blake	Asst. Varsity Football (75%)	\$3,410.25
Cox, Dennis	Asst. Varsity Football (75%)	3,410.25
Garland, Kevin	Asst. Varsity Football (75%)	3,410.25

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

L. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of the professional employees listed be accepted on the effective dates indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Carl, Kimberly	Resignation	08/31/2015	10/04/2019
Kraus, Kristilyn	Resignation	08/29/2011	06/17/2019
Lindquist, Kaitlin	Resignation	11/26/2018	10/03/2019
Maks, Aubrey	Resignation	11/02/2018	09/13/2019
Shields, Sarah	Resignation	10/26/2016	09/13/2019 *
Young, Heather	Resignation	04/23/2019	06/17/2019

* Revised

M. ELECTION OF TEACHERS – 2019-2020

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2019-2020 school year on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Brown, Lauren	Replacement	\$51,030 **	8/26/19-11/25/19
Engler, Michael	Non-Tenure	59,110	08/26/2019
Esling, Allison	Non-Tenure	54,284	08/26/2019
Fisher, Stephanie	Replacement	53,137 **	9/13/19-06/16/20 *
Gallant, Shelby	Non-Tenure	48,628 ***	09/09/2019
Holden, Erika	Non-Tenure	54,457	08/26/2019
Jasper, Jessica	Non-Tenure	51,030	08/26/2019
McCaughey, Amanda	Non-Tenure	57,007	08/26/2019
Mott, Kelly	Non-Tenure	53,137	08/26/2019
Rinehimer, Jennifer	Tenure	57,007 ***	09/09/2019 *
Sherevan, Kayla	Replacement	51,030	8/26/19-06/16/20
Smith, Nicole	Non-Tenure	53,137	08/26/2019

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

M. ELECTION OF TEACHERS – 2019-2020 (continued)

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Soffer, Jonathan	Non-Tenure	\$55,777	10/04/2019 *
Wells, Megan	Replacement	54,284 **	08/26/19-01/28/20
Young, Heather	Tenure	53,137 ***	08/26/2019

* Revised

** Salary will be pro-rated – less than a full year

*** Salary will be pro-rated – less than full day

N. ELECTION OF TEACHERS – 2019-2020

MOTION: Move that the following professional personnel be appointed as long term per diem substitutes on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Degulis, Danielle	\$100/Day	08/26/2019
Goldman, Meeghan	100/Day	08/26/2019

O. REINSTATEMENT FROM SABBATICAL LEAVE OF ABSENCE

MOTION: Move that the following professional employees be reinstated from their Sabbatical Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE DATE</u>
Annick-Hyle, Tyree	08/26/2019
Baccari, Melanie	08/26/2019
Becknell, Michele	08/26/2019
Burns, Rene	08/26/2019
Carroll, Meridith	08/26/2019
Falcone, Katharina	08/26/2019
Georgescu, Lee Ann	08/26/2019
Goldsborough, Glenn	08/26/2019
Holm, Francesca	08/26/2019

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

O. REINSTATEMENT FROM SABBATICAL LEAVE OF ABSENCE (continued)

<u>NAME</u>	<u>EFFECTIVE DATE</u>
Pfluger, Amy	08/26/2019
Pyzik-Colduvell, Ann	08/26/2019
Stoloski, Gregory	08/26/2019
Veitz, Colleen	08/26/2019

P. CHILD REARING LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following professional employees be approved for a discretionary extension of their previously approved Child Rearing Leave of Absence. This approval is contingent upon the Administration having discretion to assign the employee to any position, at any building, within the District for which the employee is qualified at the end of the discretionary leave.

<u>NAME</u>	<u>SCHOOL</u>	<u>PREVIOUS LEAVE</u>	<u>EXTENSION</u>
Burow, Melissa	CB	01/25/19-06/13/19	06/14/19-01/28/20
Callahan, Diana	MK	05/29/19-06/17/19	06/18/19-01/28/20

Q. INTERIM ELEMENTARY PRINCIPAL – PER DIEM

MOTION: Move that the Board approve Fay Manicke as Interim Elementary Principal at Fallsington Elementary School effective August 19, 2019 at a per diem rate of \$561.82.

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

R. NATIONAL BOARD CERTIFICATION – STIPEND

MOTION: Move that the professional staff members listed be approved for payment of the stipend for National Board Certification at the amounts listed and for the dates indicated.

<u>NAME</u>	<u>ANNUAL STIPEND</u>	<u>EFFECTIVE DATE</u>
Barnum, Shannon	\$2,000.00	08/26/2019
Bilinsky, Christopher	2,000.00	08/26/2019
Cahill, Jillian	2,000.00	08/26/2019
Carl, Kimberly	284.21	08/26/2019
Carpenter, Kaley	2,000.00	08/26/2019
Cesari, Joyce	2,000.00	08/26/2019
Choutka, Claire	2,000.00	08/26/2019
Collazo, Cristina	2,000.00	08/26/2019
Galanek, Michelle	2,000.00	08/26/2019
Gartner, Julie	2,000.00	08/26/2019
Goldman, Cathleen	2,000.00	08/26/2019
Goldman, Lindsey	2,000.00	08/26/2019
Gunerman, Patricia	2,000.00	08/26/2019
Hurwitz, Madison	2,000.00	08/26/2019
O'Neill, Kevin	2,000.00	08/26/2019
Petsis, Kathleen	2,000.00	08/26/2019
Rockwell, Laura	2,000.00	08/26/2019
Rugarber, Lisa	2,000.00	08/26/2019
Salmon, Erin	2,000.00	08/26/2019
Smith, Alison	2,000.00	08/26/2019
Stoudt, Brooke	2,000.00	08/26/2019
Tedesco, Alison	2,000.00	08/26/2019
White, Lauren	2,000.00	08/26/2019

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

S. PHYSICIAN AND DENTIST APPOINTMENTS – 2019-2020 SCHOOL YEAR

MOTION: Move that Christopher Aland be appointed as Consulting Physician for the Pennsbury School District for the 2019-2020 school year at a salary of \$2,500.

Move that the following Dental Examiners be appointed for the 2019-2020 school year at the rate of \$80.00 per hour.

Student Dental Examinations – Kindergarten, Grades 3 and 7.

DENTIST

Stephen Dannin, DDS
295 Buck Road
Suite 205
Holland, PA 18966
215-953-1722

Dr. Sheryl Radin
808 Floral Vale Blvd.
Yardley, PA 19067
(215) 860-9808

SCHOOLS

Eleanor Roosevelt Elementary
Manor Elementary
Oxford Valley Elementary
Penn Valley Elementary
Charles Boehm Middle School
Pennwood Middle School
William Penn Middle School
Abrams Hebrew Academy
Edgewood Elementary
Makefield Elementary
Quarry Hill Elementary
St. Ignatius School
Valley Day School
Penn Ryn School
St. Michael the Archangel School
Village Park Academy

Afton Elementary
Fallsington Elementary
Walt Disney Elementary

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

T. GENERAL AND ATHLETIC SUPPLEMENTALS – 2019-2020 SCHOOL YEAR

MOTION: Move that the following individual be approved for supplemental contracts for the activities and amounts indicated.

GENERAL

Pennsbury High School – East

Vandergrift, Thomas Marching Band Asst. \$2,855.00

PERSONNEL CHANGES

CLASSIFIED

A motion was made by Mr. Schwartz, seconded by Mrs. Redner and unanimously approved with no abstentions that the Board approve Items A through C on pages 7-1 through 7-2 and Items E through G on pages 7-6 through 7-7 of the Official Board Agenda.

A. RESIGNATIONS/TERMINATION

MOTION: Move that the resignation of the following classified employees listed be accepted at the effective dates indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Barrett, Theresa Paraprofessional I	04/13/04	08/20/19	Resignation
Blackshire, Susan School Aide	09/16/96	08/05/19	D.
Nicol, David Head Custodian	08/31/87	10/11/19	Retirement
Nicol, Susan Chief Accountant	03/30/81	12/13/19	Retirement

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

B. REINSTATEMENT FROM PERSONAL LEAVE OF ABSENCE

MOTION: Move that the employees listed be reinstated from their Personal Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Franco, Carmen, P/T Cleaner	08/27/19	\$15.76/hr.
Kandravi, Wayne, P/T Cleaner	08/28/19	18.29/hr.
Lawrence, Laura, Para I	08/26/19	21.71/hr.

C. CHANGE OF CONTRACTS

MOTION: Move that the Board approve the change of contract as indicated for the individual listed at the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Lipkin, Marla	Secretary/Clerk Discipline	Secretary, Sec. Principal	08/26/19	\$24.85/hr.

E. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employees be accepted at the effective date indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Schmidt, Jessica	05/09/2016	06/14/2019	Resignation
Tomlinson, Diane	01/13/2003	06/14/2019	Retirement

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

F. CHANGE OF CONTRACT

MOTION: Move that the Board approve the change of contract for the following individuals on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Cordisco, Nicole	P/T Para. I	F/T Para. II	08/26/19	\$20.22/hr.
Kean, Jeanine	P/T School Aide	F/T Para. I	08/26/19	19.84/hr.
Lubanski, Susan	Sec./Clerk	Sec./Clerk Discipline	08/26/19	19.19/hr.
Widdis, Jennifer	P/T Pre-K Para.	F/T Para. II	08/26/19	21.73/hr.
Wilson, Doris	P/T School Aide	F/T Para. I	08/26/19	22.47/hr.

G. PAYMENT OF SUBSTITUTE CLASSIFIED EMPLOYEES

MOTION: Move that the Board approve increases to the following hourly rates for classified substitutes effective August 28, 2019.

<u>SUBSTITUTE CLASSIFICATION</u>	<u>CURRENT RATE</u>	<u>NEW RATE</u>
Custodial Substitute	\$9.00/hr.	\$11.00/hr.
Health-Room Aide Substitute	9.00/hr.	10.00/hr.
Transportation Aide Substitute	8.50/hr.	10.00/hr.

OTHER BUSINESS

UPCOMING MEETINGS

- Board Facilities Committee
5:00 p.m., September 5, 2019 – Superintendent’s Conference Room
- Board Education Committee
7:30 p.m., September 5, 2019 – Superintendent’s Conference Room
- Board Finance/Partnerships Committee
6:00 p.m., September 12, 2019 – Superintendent’s Conference Room
- Action Board Meeting
7:30 p.m., September 19, 2019 – Fallsington School Multi-Purpose Room

MINUTES OF THE AUGUST 15, 2019 ACTION MEETING

OTHER BUSINESS

SECOND PUBLIC COMMENT

Mr. Kannan opened the floor to public comment at 8:04 p.m. The following people came forward and public comment was closed at 8:09 p.m.

Diane Watson, Lower Makefield Township
Donna Merrick, Falls Township

Interim Director of Special Education
Fallsington Elementary School Principal

Dr. Gretzula introduced Ms. Kelly Lambert, Interim Director of Special Education and announced that the Board this evening approved Fay Manicke as the Interim Elementary Principal at Fallsington Elementary School effective August 19, 2019.

BOARD DISCUSSION AND COMMENT

There was no further Board Discussion and Comment.

ADJOURNMENT

A motion was made by Mrs. Redner, seconded by Mr. Schwartz and unanimously approved with no abstentions to adjourn the meeting at 8:09 p.m.

Respectfully submitted,

Christopher M. Berdnik
Assistant Board Secretary